

**Colon & Rectal Associates of Texas**  
**Document Charge List**

*Effective January 1, 2024*

Document Type	Charge
Disability Placard	\$10.00
Return to Work/School Custom Letter	\$25.00
FMLA Paperwork (each)	\$25.00
Disability Paperwork	\$25.00
Medical Records Printed, more than 4-24 pages	\$20.00
Printed, 25+ pages	\$25.00
Same day turnaround Additional fee	\$35.00
Custom Letter	\$35.00
Jury Duty excusal	\$35.00
All Other Documents:	
1-2 Pages	\$25.00
3-4 Pages	\$30.00
5+ Pages	\$35.00

**Above charges are due prior to the completion of any documents.**  
**Please allow three (3) to five (5) days for the completion of your documents**

All documents that require a physician signature or require completion by our staff must be dropped off and the fee paid. Once completed, you will be notified and can pick them up in person or we can place them in the patient portal for you to download.

Employee completing the request: \_\_\_\_\_ Sig/Init \_\_\_\_\_

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Document type: \_\_\_\_\_ Charge: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Paid by:

\_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ Check (# \_\_\_\_\_)

Payment received by \_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Signature